

**3. Steps to Evaluation Test  
Documentation  
- Part C -**

**Submit the  
Steps to Evaluation Test Pamphlet and Fee**

*Current members testing with an additional dog,  
please complete this section.*

- Submit Steps to Evaluation Test pamphlet and \$15.00 fee**  
**1 week prior to Evaluation test date.**  
All requirements must be fulfilled by this time.
- Receive Confirmation E-mail**  
Receive confirmation that your pamphlet has been received and that you are eligible to participate in the Evaluation Test.
- Pass the Evaluation Test**
  - Evaluation tests are offered three times per year. This schedule is subject to change.
  - If not successful the first time, a team may re-take the evaluation test 2 additional times for a total of 3 attempts during the calendar year.

Evaluation  
Test Date  
Applying for:

Date Submitted:

**-- Next Step --  
4. Become a Registered Team**

**Complete the following within 6-Months**

- TB Test**
- 3 Supervised visits**
- FVTDC Board Approval**

# Fox Valley Therapy Dog Club

## Steps to Evaluation Test Pamphlet

*As part of the  
Steps to Becoming a Registered Team Process*



***You Make a Difference, One Paw at a Time!***

**Handler Name:**

**Dog Name:**

**Please send completed pamphlet to the:**

**Membership Coordinator**

Send to : Sue Schuman  
8635 Doe Court, Yorkville, IL 60560  
SueandRookie@aol.com

## 1. Meet and Greet Documentation

### Attend Practice Session – Without your Dog

Date:

Member Signature:

## 2. Membership Requirements and Forms

### *Please send required documentation to the Membership Coordinator*

E-mail to: [FVTDCMembership@gmail.com](mailto:FVTDCMembership@gmail.com)

- CGC or Equivalent Advanced Training Certification or Performance Title**  
Submitting any one of the following qualifies:
  - AKC Canine Good Citizen Test (CGC);
  - Therapy Dogs Certification Such as Therapy Dog International (TDI) or TDI, Inc.; and Delta Society; or
  - Canine Performance Titles awarded by AKC or similar organizations.
  
- Annual Health Record**  
([www.fvtherapydogs.org](http://www.fvtherapydogs.org))  
This form will includes evidence of:
  - Veterinarian exam within the last 12 months;
  - Negative fecal test within the last 12 months;
  - Current rabies vaccination.
  
- Membership Application and Dues**  
Complete the **Membership Application** ([www.fvtherapydogs.org](http://www.fvtherapydogs.org)) and pay the \$20.00 annual dues fee.
  
- Receive Confirmation e-mail and Attend practice with your dog.**  
Receive confirmation e-mail that all information has been received and that you are now eligible to attend practices with your dog.

## 3. Steps to Evaluation Test Documentation - Part A –

### Attend 2 Practice Sessions - With your Dog

*Current members testing with an additional dog,  
please complete this section.*

#1 Practice --- Date: \_\_\_\_\_

Observing Member Signature:

Comments by Signing Club Member:

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#2 Practice --- Date: \_\_\_\_\_

Observing Member Signature:

Comments by Signing Club Member:

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## Steps to Evaluation Test Documentation Part B –

### Attend 1 Observation Visit - Without your Dog

Date of Visit:

Facility Visited:

Approved Supervisor:

Handler Name:

Dog Name: